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JUN 7 1999

GOVERNMENT DOCUMENTS

1999 - 2000 BUDGET



THE **HAMILTON-WENTWORTH**
DISTRICT SCHOOL
BOARD

URBAN MUNICIPAL

June 1999

JUN 7 1999

GOVERNMENT DOCUMENTS

The Hamilton-Wentworth District School Board

1999 / 2000 Budget

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The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 1: Budget Introduction

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The Hamilton-Wentworth District School Board

1999/2000 Budget

Introduction

The Ministry of Education and Training has stated that Ontario's new approach to funding recognizes that school boards need the flexibility to decide how best to allocate resources within budget lines. The following excerpt is taken from the Education Improvement Commission's December 1997 'A Report on the Role of School Boards and Trustees':

We believe that neither the province nor local schools can adequately manage the education and business functions carried out by school boards. Boards play the essential role of tailoring education to the specific needs of their jurisdictions.

The key financial demonstration of 'tailoring education' to local needs is reflected in a school board's annual budget.

In the past, the budget process involved school boards developing an estimate of expenditures which was reviewed and compared to revenue when grant information was available. The traditional approach was then to fine tune the budget until an acceptable millrate(s) was achieved. This approach has been dramatically altered.

Under the new model the primary focus of school boards is to determine how best to utilize the funding available. Total revenue must be determined first and expenditures curtailed to fit the monies allocated. Mid-year, extraordinary issues may require a re-calibration of budgets previously established if the matter is to be addressed.

Budget, A Year Long Exercise!

The budget process is really taking place all year long. Every time the board meets, decisions are arrived at that impact on the allocation of resources. As staff, trustees or stakeholders participate in this decision making process, they assist in the development of the next years budget. Accordingly, the budget process is not formative, but summative in nature; the budget simply captures these decisions and expresses them in a statistical format. The budget document provides an operational statement that clearly delineates the allocation of resources necessary to implement directions approved by the board to date.

Budget Responsibilities:

Some of the key school board responsibilities established by the province, are as follows:

- **Balanced budget** - the board shall ensure that its estimated expenditures do not exceed its estimated revenues (Education Act 231(2)). School Board 1999/2000 estimates to be submitted to the Province by June 15, 1999.
- **Grant payments** are conditional that the school board comply with all Acts administered by the Minister and with all regulations, policies, guidelines, directives and similar instruments made under an Act administered by the Minister (GLG Regulation 7(1)).
- **Provide instruction and accommodation** - every board shall provide instruction and adequate accommodation during each school year for pupils who have a right to attend a school under the jurisdiction of the board (Education Act 170(1)6). According to the Pupil Accommodation Grant Technical Paper school boards are responsible for providing schools and facilities for their students and for operating and maintaining their schools as effectively and efficiently as possible. This includes determining whether or not a school is surplus, and whether or not the surplus property should be leased or sold.
- **Enveloping tests** - The Ministry has established restrictions, in four broad areas, on how school boards can use some components of their funding. Limitations are set on: the transfer between classroom and non-classroom spending; special education; new pupil places and facilities renewal; and school board administration and governance.

Capsule Comment

Essentially, the budget document must:

- reflect the board's policy directions and
- be in accord with all Ministry directives.

It is with these essentials in mind that Executive Council has prepared the enclosed budget document for trustee consideration. In addition, the Ministry of Education and Training revenue allocation framework has provided a useful reference point for the Board and administration in the preparation of the budget.

The Hamilton-Wentworth District School Board

1999/2000 Budget

Recommended Actions:

That the 1999/2000 Budget in the amount of \$347,428,368. be approved, and that the Superintendent of Business and Treasurer be authorized to proceed with the expenditure of funds as detailed in the 1999/2000 budget report.

That the board approve a transfer from the retirement gratuity working reserve in the 1998/1999 fiscal year of up to \$1,538,000. , should such transfer be necessary.

That, in the event of a 1998/1999 deficit, the board approve a transfer from working reserves in the 1999/2000 fiscal year to provide for such deficit.

That, in the event of a 1998/1999 surplus, the board approve a transfer to working reserves in the 1999/2000 fiscal year equal to the amount of such surplus.

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The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 2: Summary of Total Board Expenditures and Revenues

**The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Summary**

	1998/99 Budget	1999/2000 Budget	Incr.(Decr.) over 98/99 Budget	
			\$	%
EXPENDITURES				
Remuneration				
Salaries & Wages	\$ 244,197,639	244,817,165		
Employee Benefits	30,753,957	30,928,568		
Travel Reimbursement	363,468	232,878		
Temporary Assistance	7,220,823	6,919,130		
Total Remuneration	282,535,887	282,897,741	361,854	0.13%
Consumables				
Professional Development	920,024	1,037,078		
Books, Films & Software	4,829,423	4,930,196		
Supplies & Services	10,713,350	10,998,488		
Energy	8,272,019	8,510,576		
Repairs & Minor Renovations	2,906,466	4,436,946		
Computing Equipment	5,047,810	5,104,969		
Equipment	180,503	377,817		
Rentals	92,347	151,099		
Fees & Contractual Services	1,727,361	1,656,711		
Other Expense	896,134	958,381		
Total Consumables	35,585,437	38,162,261	2,576,824	7.24%
Capital				
School Renewal	5,683,464	6,689,300		
Debt Charges	8,182,944	8,793,644		
New Pupil Places				
Total Capital	13,866,408	15,482,944	1,616,536	11.66%
Transportation	10,203,600	10,885,422	681,822	6.68%
TOTAL EXPENDITURES	\$ 342,191,332	347,428,368	5,237,036	1.53%
REVENUE				
Foundation Grant	197,226,118	200,378,763		
Special Purpose Grants	95,852,002	90,639,411		
Pupil Accommodation Grants	45,746,968	53,063,263		
Miscellaneous Revenue	3,366,244	3,346,931		
TOTAL REVENUE	\$ 342,191,332	347,428,368	5,237,036	1.53%

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 3: General Information

The Hamilton-Wentworth District School Board

1999/2000 Budget

Enrolment

Expenditures and revenues included in the 1999/2000 Budget have been calculated based on projected enrolment as at October 31, 1999 and March 31, 2000. The full-time equivalent of pupils enrolled in the board's schools will be weighted at 0.5 for each of these count dates.

Enrolment Projections

With amalgamation, the public school jurisdictions in Hamilton-Wentworth were combined to form a significantly sized geographical and diverse area spanning six Municipalities. To coordinate enrolment projections, the Accommodation and Planning department developed a methodology which was supported by both Executive Council and School Principals. Using this methodology, historic enrolment trends and student retention rates were developed on a school by school basis. Each principal then received school data for validation and comment. When deviation in the trends was identified by the principals, the school was contacted for further analysis and subsequent confirmation of the revised data. Once complete this school data formed a baseline which was then integrated with the demographic enrolment projection software referred to as "Baragar". The combined results have produced enrolment projections which rely on significant variables such as:

- . birth rates
- . migration rates
- . housing impact
- . participation rates
- . out of catchment enrolment base
- . out of catchment retention
- . catchment population
- . incatchment enrolment
- . special education special class programming
- . district programs

In addition, meetings have been held with the Planning Directors of each Municipality and Region. At this time there is agreement that the rate of growth experienced in Hamilton-Wentworth over the last 3 - 5 years can be relied upon to be similar in nature over the next 3 - 5 year period.

In addition, Executive Council has reviewed these projections and has approved the following projected enrolments for use in the determination of expenditures (including staffing) and revenues:

	October 31/99 Projected F.T.E.	March 31/20 Projected F.T.E.	1999/2000 Projected A.D.E.
Elementary	37,298.50	37,298.50	37,298.50
Secondary	19,510.50	18,571.50	19,041.00
	<u>56,809.00</u>	<u>55,870.00</u>	<u>56,339.50</u>

F.T.E. - Full-Time Equivalent

Full-Time Equivalent is defined as a pupil who,

- a) is enrolled in day school other than in junior kindergarten or kindergarten, and
- b) in respect of a cycle, is registered for classroom instruction for an average of at least 210 minutes per school day (or 3 or 4 periods per day)

A.D.E. - Average Daily Enrolment

Average Daily Enrolment is calculated based on the existing two count dates - October 31 and March 31 within the board's fiscal year. The full-time equivalent of pupils enrolled in a board's schools will be weighted at 0.5 for each of the count dates.

The Hamilton-Wentworth District School Board
Statement of Reserve Balances

		<u>Balance at August 31, 1998</u>
Reserve Funds:		
Capital Reserves	Board Equity Capital Reserves	\$ 2,763,000
	Ministry Equity Capital Reserves	928,000
Restructuring Reserve		235,000
Integrated Information Systems Reserve		642,000
		<u>\$ 4,568,000</u>
Working Reserves:		
Debenture Reserve		283,000
Liberty Health Reserve		737,000
Retirement Gratuity Reserves		1,538,000
SunLife Reserve		554,000
Workplace Safety and Insurance Board		884,000
Working Capital		2,922,000
		<u>\$ 6,918,000</u>

The Hamilton-Wentworth District School Board

1999/2000 Budget

Estimate of 1998/1999 Surplus(Deficit):

The Education Act (section 231) stipulates that a board shall, in the process of developing its budget, provide for a projection of any surplus or deficit arising in the fiscal year immediately preceding the budget year, as calculated by the treasurer of the board.

At the end of each fiscal year it is not unusual for actual revenues and expenditures to differ from budgeted revenues and expenditures. In fact, it would be surprising if all actual revenues and expenditures were exactly equal to amounts budgeted. Hence, a district school board may expect to incur a surplus or deficit as a result of actual operations over the course of a year. Typically, many items contribute to the final balance of such surplus or deficit.

	Actual 98 Stub	Estimated 1998/1999
Surplus (Deficit)	<u>(105,408)</u>	<u>(1,868,000)</u>

The estimated surplus/deficit for the 1998/1999 year is a deficit of \$1,868,000. The major contributor to this deficit is the payment of retirement gratuities. School boards have experienced an increase in the number of retirements as a result of the early retirement window established by the province. The schedule "Retirement Gratuity Analysis for the 20 Month Period from January 1, 1998 to August 31, 1999" in the benefits section of the budget report illustrates the impact of the early retirement window on this board.

The projected deficit could be reduced by the transfer of \$1,538,000. from the retirement gratuity working reserve in the 1998/1999 fiscal year. Such a transfer was contemplated in the 1998/1999 budget report, but approval to effect the transfer has not been provided to date. In addition, the remaining \$330,000. deficit may be more than offset depending on the ministry's response to our request for additional Assistance for Retirement Gratuities grant. The basis for this request is detailed on the Retirement Gratuity Analysis.

Recommendations:

The board approve a transfer from the retirement gratuity working reserve in the 1998/1999 fiscal year of up to \$1,538,000., should such transfer be necessary.

That, in the event of a 1998/1999 deficit, the board approve a transfer from working reserves in the 1999/2000 fiscal year to provide for such deficit.

That, in the event of a 1998/1999 surplus, the board approve a transfer to working reserves in the 1999/2000 fiscal year equal to the amount of such surplus.

The Hamilton-Wentworth District School Board

1999/2000 Budget

Enveloping of Expenditures

The **Funding Model** addresses the issue of enveloping of expenditures. Section 50 of the Student Focused Funding – Legislative Grants regulation states that *it is a condition of the payment of a grant to a district school board that the board manage its estimates process and its expenditures so as to ensure compliance with the requirements of sections 51 to 53. Sections 51 to 53 are in regard to the enveloping of expenditures.*

The Student Focused Funding technical paper notes that Ontario's new approach to funding recognizes that school boards need the flexibility to decide how best to allocate resources within their budgets. At the same time there will be some restrictions on how school boards can use some components of their funding. Limitations are set on: the transfer between classroom and non-classroom spending; special education; new pupil places and facilities renewal; and school board administration and governance.

1. Funds may not be moved from the classroom to non-classroom category.

School boards are expected to place a priority on students and teachers in the classroom, and to find efficiencies in non-classroom areas. To support this objective, funds may be moved from non-classroom categories into classroom spending but may not be moved from classroom spending to non-classroom.

There is however no provincial requirement for boards to align their spending to the individual components within the classroom and non-classroom groupings except as noted in 3 and 4 below. It is the responsibility of the board to see that the most effective allocation of funds is made among the classroom or non-classroom components, within the local context.

1999/2000 Budget:

Classroom Expenditures for HWDSB	\$ 217,110,704	
Revenue Offset (Tuition Fees)	(669,832)	\$ 216,440,872
Classroom Allocation		<u>216,158,912</u>
Classroom Expenditures in Excess of Ministry Allocation		<u>\$ 281,960</u>

2. The Special Education allocation establishes the minimum that each board must spend on special education.

The allocation for special education is enveloped and protected. Boards are free to spend more on special education. Boards are required to place any unspent funds from the special education allocation in a special education reserve fund.

1999/2000 Budget:

Special Education Expenditures for HWDSB	\$ 31,520,456
Special Education Allocation from Ministry	<u>29,114,688</u>
Special Education Expenditures in Excess of Ministry Allocation	<u>\$ 2,405,768</u>

The Hamilton-Wentworth District School Board

1999/2000 Budget

Enveloping of Expenditures

3. The allocations for new pupil places and for facilities renewal establish the minimum that each board must spend on these components.

This restriction is intended to ensure that boards are able to dedicate their resources to the creation and renewal of safe and functional facilities where children can learn.

Boards have significant flexibility on how this is done - whether through major renovation, replacement, leasing, additions, or other partnership agreements. Unspent funds in any particular year from these two grants are to be placed in a reserve to be restricted for these purposes.

1999/2000 Budget:

Facilities Renewal Expenditures for HWDSB	\$ 6,689,300
Facilities Renewal Allocation from Ministry	<u>6,689,300</u>
Expenditures Equal Ministry Allocation	<u>\$ 0</u>

4. The allocation for school board administration and governance establishes the maximum that each board may spend on these functions.

Boards will be free to move funds within the three components of the allocation for board administration and governance as long as they comply with the levels established on trustee compensation under the Education Act.

The model is not intended to specify every expenditure that boards make. It is up to boards, as it always has been, to determine their detailed budget commitments within the terms of the Education Act and other relevant regulations and memoranda.

1999/2000 Budget:

Net Board Administration and Governance for HWDSB	\$ 11,485,207
Board Administration and Governance Allocation from Ministry	<u>11,485,207</u>
Expenditures Equal Ministry Allocation	<u>\$ 0</u>

Hamilton Wentworth District School Board
1999-2000 Budget
Allocation of Expenditures to Grants

Categories	Foundation & Other Specific Grants					Special Education Grants	Board Administration Grant	Pupil Accommm. Grants	Transportation Grant	Continuing Education Grant	Miscellaneous Grant	Total
	Foundation & Other Specific Grants	Foundation & Other Specific Grants	Foundation & Other Specific Grants	Foundation & Other Specific Grants	Foundation & Other Specific Grants							
Classroom Instruction												
Classroom Teachers/Library/Guidance	159,654,401					20,688,560	0	0	0	0	0	180,342,961
Supply Teachers	4,035,103					317,633	0	0	0	0	0	4,352,736
Teacher Assistants	1,699,145					8,150,106	0	0	0	0	0	9,849,251
Textbooks & Classroom Supplies	11,947,186					453,594	0	0	0	0	0	12,400,780
Computers	3,097,539					222,344	0	0	0	0	0	3,319,883
Professionals & Para-professionals	4,192,951					1,891,852	0	0	0	0	0	6,084,803
Staff Development	760,290					0	0	0	0	0	0	760,290
Total Classroom	185,386,615					31,724,089	0	0	0	0	0	217,110,704
Non-Classroom												
Preparation Time	20,984,369					2,190,771	0	0	0	0	0	23,175,140
Principals & Vice-Principals	16,392,577					0	0	0	0	0	0	16,392,577
Department Heads	598,358					0	0	0	0	0	0	598,358
School Secretaries	8,720,251					0	0	0	0	0	0	8,720,251
Teacher Consultants	1,763,800					550,528	0	0	0	0	0	2,314,328
Trustees	0					0	125,000	0	0	0	0	125,000
Directors & Supervisory Officers	0					0	1,464,312	0	0	0	0	1,464,312
Board Administration	0					0	10,126,795	0	0	0	0	10,126,795
School Operations	0					0	0	37,189,061	0	0	0	37,189,061
Continuing Education	0					0	0	0	0	2,600,901	0	2,600,901
Transportation	0					0	0	0	11,041,417	0	0	11,041,417
School Renewal	0					0	0	6,689,300	0	0	0	6,689,300
Debt. Charges	0					0	0	8,793,644	0	0	0	8,793,644
New Pupil Places	0					0	0	0	0	0	0	0
Total Non -Classroom	48,459,355					2,741,299	11,716,107	52,672,005	11,041,417	2,600,901	0	129,231,084
Recoverable Staff on Loan	0					0	0	0	0	0	1,086,580	1,086,580
Total Expenditures	233,845,970					34,465,388	11,716,107	52,672,005	11,041,417	2,600,901	1,086,580	347,428,368
Revenue from Staff on Loan	0					0	0	0	0	0	(915,461)	(915,461)
Other Revenues	(1,004,800)					0	(230,900)	(547,392)	0	(648,376)		(2,431,468)
Total Net Expenditures	232,841,170					34,465,388	11,485,207	52,124,613	11,041,417	1,952,525	171,119	344,081,439
General Legislative Grant Revenue	235,301,743					31,763,396	11,485,207	53,063,263	10,358,412	1,952,525	156,893	344,081,439

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 4: Revenues

**The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Revenue Summary**

	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
Student Focused Funding				
Foundation Grant:	\$ 197,226,118	200,378,763	3,152,645	1.6%
Special Purpose Grants:				
Early Learning	2,184,599	180,426	(2,004,173)	(91.7%)
Teacher Qualification & Experience	24,545,663	19,330,665	(5,214,998)	(21.2%)
Language	8,462,989	8,828,329	365,340	4.3%
Learning Opportunities	6,740,451	6,740,451	0	0.0%
Special Education	30,628,758	31,763,396	1,134,638	3.7%
Administration & Governance	11,260,825	11,485,207	224,382	2.0%
Transportation	9,848,815	10,358,412	509,597	5.2%
Adult & Continuing Education	2,179,902	1,952,525	(227,377)	(10.4%)
Pupil Accommodation Grants:				
School Operations	31,880,560	37,580,319	5,699,759	17.9%
School Renewal	5,683,464	6,689,300	1,005,836	17.7%
Debt Charges	8,182,944	8,793,644	610,700	7.5%
Total Student Focused Funding	338,825,088	344,081,437	5,256,349	1.6%
Miscellaneous Revenue				
Other Operating Grants	455,204	433,500	(21,704)	(4.8%)
Tuition Fees	1,264,976	1,293,596	28,620	2.3%
Rental Revenue	389,082	398,392	9,310	2.4%
Other Revenue	1,256,982	1,221,443	(35,539)	(2.8%)
Total Miscellaneous Revenue	3,366,244	3,346,931	(19,313)	(0.6%)
TOTAL REVENUE	\$ 342,191,332	347,428,368	5,237,036	1.5%

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Grant Revenue

	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
Foundation Grant				
Elementary	\$ 124,085,735	125,584,050		
Secondary	73,140,383	74,794,713		
	<u>197,226,118</u>	<u>200,378,763</u>	<u>3,152,645</u>	<u>1.6%</u>
Special Purpose Grants				
Special Education				
Special Education Per Pupil Amount	16,747,700	17,834,966		
Intensive Support Amounts	13,881,058	13,928,430		
	<u>30,628,758</u>	<u>31,763,396</u>	<u>1,134,638</u>	<u>3.7%</u>
Language				
French as a Second Language	5,369,756	5,412,583		
Native as a Second Language	39,764	22,562		
Language Instruction - ESL	3,053,469	3,393,184		
	<u>8,462,989</u>	<u>8,828,329</u>	<u>365,340</u>	<u>4.3%</u>
Learning Opportunities	6,740,451	6,740,451	0	0.0%
Adult & Continuing Education				
Adult Day School	259,555	0		
Summer School	280,884	288,106		
Other Continuing Education	1,302,063	1,326,055		
International Languages	337,400	338,364		
	<u>2,179,902</u>	<u>1,952,525</u>	<u>(227,377)</u>	<u>(10.4%)</u>
Teacher Qualification & Experience				
Elementary	13,445,631	11,632,656		
Secondary	5,742,434	5,531,554		
Special Assistance	5,357,598	2,166,455		
	<u>24,545,663</u>	<u>19,330,665</u>	<u>(5,214,998)</u>	<u>(21.2%)</u>
Early Learning	2,184,599	180,426	(2,004,173)	(91.7%)
Transportation	9,848,815	10,358,412	509,597	5.2%
Administration & Governance	11,260,825	11,485,207	224,382	2.0%
Pupil Accommodation Grants				
School Operations	31,880,560	37,580,319	5,699,759	17.9%
School Renewal	5,683,464	6,689,300	1,005,836	17.7%
Debt Charges	8,182,944	8,793,644	610,700	7.5%
TOTAL STUDENT FOCUSED FUNDING	<u>\$ 338,825,088</u>	<u>344,081,437</u>	<u>5,256,349</u>	<u>1.6%</u>

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**The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Miscellaneous Revenue**

	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
Other Operating Grants				
Basic Adult Literacy and Numeracy	\$ 411,997	409,000		
Recoverable Salaries & Benefits - M. E. T.	29,207	0		
Recoverable Salaries & Benefits - Official Language Monitors	14,000	24,500		
Total Government of Ontario	455,204	433,500	(21,704)	(4.8%)
Tuition Fees				
Day School Fees - Visa Students:				
Elementary	22,800	0		
Secondary	919,300	978,000		
	942,100	978,000	35,900	3.8%
Continuing Education & General Interest Registration	239,376	239,376	0	0.0%
Strings Program Fees	83,500	76,220	(7,280)	(8.7%)
Total Tuition Fees	1,264,976	1,293,596	28,620	2.3%
Rental Revenue				
Non- Instructional Accommodation	34,300	12,000		
Rental of Education Centre Parking Lot	49,000	49,000		
Community use of schools	305,782	337,392		
Total Rental Revenue	389,082	398,392	9,310	2.4%
Other Revenue				
Recoverable Salaries & Benefits				
Department of National Defence (1.0) F.T.E.				
Ontario Youth Apprenticeship Program (1.0) F.T.E.				
Bridges of Steel (1.0) F.T.E.				
Ontario Institute for Studies in Education (1.0) F.T.E.				
ITP Nelson (1.0) F.T.E.				
Total Recoverable Salaries & Benefits - Other	263,650	357,454	93,804	35.6%
Cafeteria/Lunchroom - Not Board operated - Secondary	26,800	26,800	0	0.0%
Recoverable Expense Recreation Centres - located on Board sites per agreement with the City of Hamilton:				
Elementary:	105,400	95,000		
Secondary:	120,000	115,000		
Total Recoverable Expense Rec. Centres	225,400	210,000	(15,400)	(6.8%)

**The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Miscellaneous Revenue**

	1998/1999 Budget	1999/2000 Budget	Incr./(Decr.) over 98/99 Budget	
			\$	%
Other Revenue - continued				
Recoverable Salaries & Benefits - Federations/Unions:				
Elementary:	189,847	187,114	(2,733)	(1.4%)
(1.0) F.T.E. - President - E.T.F.O.				
(1.0) F.T.E. - Chief Negotiator - E.T.F.O.				
(2.0) F.T.E. - Vice Presidents - E.T.F.O.				
Secondary:	123,314	198,515	75,201	61.0%
(1.0) F.T.E. - President - O.S.S.T.F.				
(1.0) F.T.E. - Chief Negotiator - O.S.S.T.F.				
(2.0) F.T.E. - Vice President - O.S.S.T.F.				
Other:	67,935	71,660	3,725	5.5%
(1.0) F.T.E. - President - O.S.S.T.F. (O.C.T.U.)				
(1.0) F.T.E. - President - O.P.E.I.U. (E.A.)				
Total Recoverable Salaries & Benefits - Federations/Unions	381,096	457,289	76,193	20.0%
Recoverable Salaries & Benefits - Insurance E.A.'s - (0.5 F.T.E.)	12,958	0	(12,958)	(100.0%)
Photocopier Recoveries - Education Centre Library	500	500	0	0.0%
Bank Interest - interest paid when our operating account has amounts in excess of balance stipulation.	135,000	50,000	(85,000)	(63.0%)
Investment Interest - interest earned on our "revenue fund" short term investments; based on our working capital and additional funds that are available to us throughout the year not required for immediate settlement of our payables.	50,000	100,000	50,000	100.0%
Miscellaneous	19,404	19,400	(4)	(0.0%)
Non-statutory insurance surplus (Liberty Health)	142,174	0	(142,174)	(100.0%)
Total Other Revenue	1,256,982	1,221,443	(35,539)	(2.8%)
TOTAL MISCELLANEOUS REVENUE	\$ 3,366,244	3,346,931	(19,313)	(0.6%)

The Hamilton-Wentworth District School Board

Funding Changes for 1999-2000

A summary outline of the changes from the 1998-99 Student Focused funding model is provided below.

Elementary/Secondary:

The grant formulas have been revised for 1999-2000 for a number of special purpose grants to more closely reflect a separate calculation for each of the elementary and secondary panels.

Special education:

Funding for ISA 2 and 3 is maintained at the 1998-99 level. Funding for a special incidence portion (SIP) is introduced to provide for students with extraordinarily high needs. SIP funding will be provided outside of mitigation for negatively mitigated boards.

Because ISA funding is stabilized for one year, the 1999-2000 regulation increases the SEPPA grant by \$15 per pupil. This will assist boards to serve high-needs students who were not claimed as ISA students in 1998-99.

Pupil accommodation grants:

To effect the funding commitments that were announced in November 1998, the regulation provides additional funding for school operations and school renewal to recognize schools with unique features and costs in operating schools at less than full capacity.

Stable funding guarantee:

To provide school boards stability in planning for their school operations, a one-time funding commitment was made to ensure operating revenue to school boards in 1999-2000 is equal to or more than the operating revenues in 1998-99. A new provision to reflect this one-time commitment is contained in the regulation.

Language (ESL):

The 1999-2000 regulation better aligns the ESL funding to pupils in the current school year who have recently entered the country. It includes pupils entering Canada from designated countries during September and October 1999.

An allocation of \$18M for the second component of the ESL funding is proportionally distributed to school boards based on Statistics Canada data reflecting the population of school aged children in a particular jurisdiction where the language spoken at home is neither English nor French. This reflects an increase in funding from amounts calculated for this component for 1998-99.

Transportation:

1999-2000 transportation funding provisions in the regulation are based on stable funding at the 1998-99 level, with adjustments for enrolment and transportation costs to and from provincial schools.

Administration for small boards:

The regulation includes changes to improve the minimum funding level for administration for small boards.

Grade 8 summer school remedial:

To support secondary school reform, the 1999-2000 regulation includes funding for summer school remedial courses for Grade 8 students who require a remedial program. Transportation for students on such courses is also provided based on the per pupil transportation allocation for the board. This funding is provided outside of the school board's operating grants, so is not affected by mitigation.

A similar provision is made to the 1998-99 funding through an amendment to Ont. Reg. 287/98.

The grants for school operations and renewal will be provided for these students under the Pupil Accommodation allocation; mitigation and stable funding provisions will apply to this component.

Phase-in:

The phase-in provision for boards experiencing an increase in operating revenue under the new funding model is adjusted to limit the amount of negative mitigation in 1999-2000 to a maximum of 4% of their 1998-99 operating revenue. This is intended to ensure that all boards will be receiving their full funding entitlement under the Student-Focused funding model by the third year of implementation (in 2000-2001).

En Bloc Transfer

For boards that have agreements for the en bloc transfer of schools effective September 1999, the 1998-99 operating revenue base used for the calculation of the phase-in provisions and the stable funding guarantee will be adjusted to take into account the revenue generated in 1998-99 by the pupils enrolled in the schools being transferred.

Outstanding capital commitments:

Funding for the Ministry's Capital Program lapses at the end of the 1998-99 fiscal year. The 1999-2000 Grant Regulation, however, includes provisions for the payment of grants for approved capital projects that remain to be paid at the end of March 1999. These grants will be paid in the same manner as the Grant for New Pupil Places. Effective September 1999, boards will receive annual payments which would meet the cost of financing the outstanding grant amount over a twenty-five year period.

Teacher compensation:

Special assistance for teacher compensation that was provided in 1998-99 for the phase-in of department heads and preparation time for secondary teachers is sunsetted for 1999-2000.

Kindergarten:

The funding for full-day senior kindergarten that was provided in 1998-99 to allow boards one year to restructure their program is sunsetted for 1999-2000. The calculations for transportation and phase-in have been adjusted to avoid undue impacts on boards affected by the sunseting of funding for full-day kindergarten.

Assistance for retirement gratuities:

Assistance for retirement gratuities that was provided in 1998-99 as one-time assistance is not provided for in 1999-2000.

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 5: Summary of Expenditures

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Summary

	Classroom Expenditures	Non-Classroom Expenditures	Recoverable Expenditures	1999/2000 Budget	1998/1999 Budget	Incr./(Decr.) over 1998/1999 Budget \$	%
REMUNERATION							
Salaries & Wages	\$ 174,002,488	69,944,002	870,675	244,817,165	244,197,639	619,526	
Employee Benefits	21,639,627	9,173,756	115,185	30,928,568	30,753,957	174,611	
Travel Reimbursement	98,000	134,878		232,878	363,468	(130,590)	
Temporary Assistance	4,889,636	1,928,774	100,720	6,919,130	7,220,823	(301,693)	
TOTAL REMUNERATION	200,629,751	81,181,410	1,086,580	282,897,741	282,535,887	361,854	0.1%
CONSUMABLES							
Professional Development	760,290	276,788		1,037,078	920,024	117,054	
Books, Films & Software	4,701,487	228,709		4,930,196	4,829,423	100,773	
Supplies & Services	7,699,293	3,299,195		10,998,488	10,713,350	285,138	
Energy	0	8,510,576		8,510,576	8,272,019	238,557	
Repairs & Minor Renovations	0	4,436,946		4,436,946	2,906,466	1,530,480	
Computing Equipment	3,319,883	1,785,086		5,104,969	5,047,810	57,159	
Equipment	0	377,817		377,817	180,503	197,314	
Rentals	0	151,099		151,099	92,347	58,752	
Fees & Contractual Services	0	1,656,711		1,656,711	1,727,361	(70,650)	
Other Expense	0	958,381		958,381	896,134	62,247	
TOTAL CONSUMABLES	16,480,953	21,681,308	0	38,162,261	35,585,437	2,576,824	7.2%
CAPITAL							
School Renewal	0	6,689,300		6,689,300	5,683,464	1,005,836	
Debt Charges	0	8,793,644		8,793,644	8,182,944	610,700	
New Pupil Places	0	0		0			
TOTAL CAPITAL	0	15,482,944	0	15,482,944	13,866,408	1,616,536	11.7%
TRANSPORTATION							
	0	10,885,422	0	10,885,422	10,203,600	681,822	6.7%
TOTAL EXPENDITURES	\$ 217,110,704	129,231,084	1,086,580	347,428,368	342,191,332	5,237,036	1.5%
1998/1999 BUDGET	\$ 216,695,883	124,576,883	918,566		342,191,332		

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Summary of Classroom Expenditures

	Classroom Teachers	Teacher Assistants	Textbooks & Classroom Supplies	Instructional Computers	Professionals & Para-Professionals	Staff Development	1999/2000 Budget	1998/1999 Budget	Incr./ (Decr.) over 1998 / 1999 Budget \$	%
REMUNERATION										
Salaries & Wages	\$ 160,703,247	8,073,796			5,225,445		174,002,488	172,327,550	1,674,938	
Employee Benefits	19,616,714	1,272,455			750,458		21,639,627	22,480,176	(840,549)	
Travel Reimbursement	23,000	0			75,000		98,000	257,825	(159,825)	
Temporary Assistance	4,352,736	503,000			33,900		4,889,636	5,472,684	(583,048)	
TOTAL REMUNERATION	184,695,697	9,849,251	0	0	6,084,803	0	200,629,751	200,538,235	91,516	0.05%
CONSUMABLES										
Professional Development						760,290	760,290	785,673	(25,383)	
Books, Films & Software			4,701,487				4,701,487	4,584,381	117,106	
Supplies & Services			7,699,293				7,699,293	7,593,995	105,298	
Energy							0			
Repairs & Minor Renovations										
Computing Equipment										
Equipment										
Rentals										
Fees & Contractual Services										
Other Expense										
TOTAL CONSUMABLES	0	0	12,400,780	3,319,883	0	760,290	18,480,953	16,157,648	323,305	2.00%
CAPITAL										
School Renewal										
Debt Charges										
New Pupil Places										
TOTAL CAPITAL	0	0	0	0	0	0	0			0.00%
TRANSPORTATION										
TOTAL EXPENDITURES	\$ 184,695,697	9,849,251	12,400,780	3,319,883	6,084,803	760,290	217,110,704	216,695,883	414,821	0.19%
1998/1999 BUDGET	\$ 184,289,433	9,364,260	12,178,376	3,193,509	6,884,542	785,673		216,695,883		

The Hamilton-Wentworth District School Board

1999 / 2000 Budget

Summary of Non-Classroom Expenditures

	Preparation Time	School Admin.	Teacher Consultants	Board Admin. & Governance	School Operations	Continuing Education	Transportation	School Renewal	Debt Charges	1999/2000 Budget	1998/1999 Budget	Incr./ (Decr.) over 1998 / 1999 Budget
										\$	\$	%
REMUNERATION												
Salaries & Wages	\$ 20,538,444	21,849,486	1,992,750	6,468,492	16,554,192	2,489,287	51,351			69,944,002	71,137,020	(1,193,018)
Employee Benefits	2,636,696	2,770,357	251,528	917,772	2,558,245	29,114	10,044			9,173,756	8,185,784	987,972
Travel Reimbursement		0	7,300	94,502	33,076	0	0			134,878	105,643	29,235
Temporary Assistance		247,600	0	271,824	1,409,350	0	0			1,928,774	1,650,639	278,135
TOTAL REMUNERATION	23,175,140	24,867,443	2,251,578	7,752,590	20,554,863	2,518,401	61,395	0	0	81,181,410	81,079,086	102,324
CONSUMABLES												0.1%
Professional Development		100,000	22,350	74,438	80,000					276,788	134,351	142,437
Books, Films & Software			0	184,928	42,781		1,000			228,709	245,042	(16,333)
Supplies & Services		281,143	30,400	863,443	2,040,509	82,500	1,200			3,299,195	3,119,355	179,840
Energy			0	0	8,510,576					8,510,576	8,272,019	238,557
Repairs & Minor Renovations			0	32,000	4,404,946					4,436,946	2,906,466	1,530,480
Computing Equipment		462,600	0	1,322,486	0					1,785,086	1,854,211	(69,125)
Equipment			10,000	106,500	261,317					377,817	180,503	197,314
Rentals			0	2,700	148,399					151,099	92,347	58,752
Fees & Contractual Services			0	419,141	1,145,170		92,400			1,856,711	1,727,361	(70,650)
Other Expense			0	957,881	500					958,381	896,134	62,247
TOTAL CONSUMABLES	0	843,743	62,750	3,963,517	16,634,198	82,500	94,600	0	0	21,681,308	19,427,789	2,253,519
CAPITAL												11.6%
School Renewal								6,689,300		6,689,300	5,683,464	1,005,836
Debt Charges									8,793,644	8,793,644	8,182,944	610,700
New Pupil Places										0		
TOTAL CAPITAL	0	0	0	0	0	0	0	6,689,300	8,793,644	15,482,944	13,866,408	1,616,536
TRANSPORTATION												11.7%
							10,885,422			10,885,422	10,203,600	681,822
TOTAL EXPENDITURES	\$ 23,175,140	25,711,186	2,314,328	11,716,107	37,189,061	2,600,901	11,041,417	6,689,300	8,793,644	129,231,084	124,576,883	4,654,201
												3.7%
1998/1999 BUDGET	\$ 25,647,992	25,282,652	2,909,397	11,529,125	32,411,742	2,571,720	10,357,847	5,683,464	8,182,944		124,576,883	

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 6: Expenditures by Funding Model Categories



Staffing Report

Summary

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr./((Decr.) over 1998/99 Budget
CLASSROOM:				
Classroom Teachers	3,103.09	3,267.18	3,242.50	139.41
Teacher Assistants	308.57	350.32	326.47	17.90
Professionals & Paraprofessionals	161.00	162.00	123.00	(38.00)
TOTAL CLASSROOM	3,572.66	3,779.50	3,691.97	119.31
NON-CLASSROOM:				
School Administration	406.03	406.78	405.93	(0.10)
Consultants & Spec. Assignment Tchr	37.00	37.00	28.60	(8.40)
Board Administration & Governance	148.76	149.67	150.67	1.91
School Operations	464.07	466.00	466.00	1.93
Continuing Education	4.52	4.52	4.87	0.35
Transportation	1.25	1.25	1.25	0.00
Staff on Loan (Recoverable)	13.00	16.67	15.00	2.00
TOTAL NON-CLASSROOM	1,074.63	1,081.89	1,072.32	(2.31)
GRAND TOTAL	4,647.29	4,861.39	4,764.29	117.00

The Hamilton-Wentworth District School Board
Staffing Report
TEACHING STAFF

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr./(Decr.) over 1998/99 Budget
SUPERINTENDENTS OF EDUCATION				
Elementary Panel				
Classroom	1,485.02		1,514.11	
Library/Guidance	52.21		48.42	
E.S.L.	54.10		40.00	
Core French	107.10		109.00	
Native as a Second Language	0.70		0.70	
Special Education	338.27		311.87	
Special Education - Section 19	8.00		8.00	
Total Elementary	2,045.40	2,066.00	2,032.10	(13.30)
Secondary Panel				
Classroom	844.21		991.72	
Library	21.01		19.00	
Guidance	49.66		50.79	
E.S.L.	22.46		13.00	
Native as a Second Language	0.50		0.00	
Core French	35.67		34.34	
Special Education	50.18		66.06	
Special Education - Section 19	34.00		35.50	
Total Secondary	1,057.69	1,201.18	1,210.40	152.71
TOTAL TEACHING STAFF	<u>3,103.09</u>	<u>3,267.18</u>	<u>3,242.50</u>	<u>139.41</u>

The Hamilton-Wentworth District School Board
Staffing Report
TEACHER ASSISTANTS

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr./((Decr.) over 1998/99 Budget
SUPERINTENDENTS OF INSTRUCTIONAL SERVICES				
Elementary Panel				
Teacher Assistants	258.71	294.63	271.78	13.07
Community Facilities (Section 19)	0.00	0.86	0.86	0.86
Total Elementary Panel	258.71	295.49	272.64	13.93
Secondary Panel				
Teacher Assistants	42.86	46.36	46.36	3.50
Community Facilities (Section 19)	1.14	1.61	1.61	0.47
Total Secondary Panel	44.00	47.97	47.97	3.97
Program Resource				
Speech/Language	3.00	3.00	3.00	0.00
Behavioural	1.00	1.00	1.00	0.00
Bliss	1.00	2.00	1.00	0.00
FM Technician	0.86	0.86	0.86	0.00
Total Program Resource	5.86	6.86	5.86	0.00
TOTAL TEACHER ASSISTANTS	308.57	350.32	326.47	17.90

Note: Full Time Equivalent (F.T.E.) is calculated based on 35 hours per week.

The Hamilton-Wentworth District School Board
Staffing Report
PROFESSIONALS & PARAPROFESSIONALS

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENT OF INSTRUCTION				
Psychologists				
Administrative Psychologists	1.00	1.00	1.00	0.00
	11.50	11.50	11.50	0.00
	12.50	12.50	12.50	0.00
Social Workers				
Administrative Social Workers	1.00	1.00	1.00	0.00
	21.00	21.00	21.00	0.00
	22.00	22.00	22.00	0.00
Speech/Language				
Administrative Pathologists	1.00	1.00	1.00	0.00
	14.50	14.50	14.50	0.00
	15.50	15.50	15.50	0.00
Other				
Developmental Specialists	2.00	2.00	2.00	0.00
T.W.E. - Job Coach	1.00	1.00	1.00	0.00
Child Care - Program Leader	1.00	1.00	1.00	0.00
Athletic Sports Convenor	1.00	1.00	1.00	0.00
Program Research Analyst	1.00	1.00	1.00	0.00
Youth Care Workers	4.00	4.00	4.00	0.00
Glenwood - Technician	1.00	1.00	1.00	0.00
Glenwood Kinesiologist	1.00	1.00	1.00	0.00
Glenwood - ComDisAs	1.00	1.00	1.00	0.00
	13.00	13.00	13.00	0.00
TOTAL SUPT. OF INSTRUCTION	63.00	63.00	63.00	0.00
SUPERINTENDENTS OF EDUCATION				
Library (reflects restructured complement)				
Head Librarian	1.00	1.00	1.00	0.00
Systems Librarian (formerly Research Lib)	1.00	1.00	1.00	0.00
Technicians, Paikin Library (formerly Central)	3.00	2.00	4.00	1.00
Technician - School Library	1.00	1.00	0.00	(1.00)
Library Secretary, Paikin	0.00	1.00	1.00	1.00
Library Technicians, Sec. Schools	7.00	7.00	7.00	0.00
Technician - Student Records	1.00	1.00	1.00	0.00

The Hamilton-Wentworth District School Board
Staffing Report
PROFESSIONALS & PARAPROFESSIONALS

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENTS OF EDUCATION - continued				
Media (reflects restructured complement)				
Multi Media Specialist & Assistant (includes former Arts Technician)	2.50	2.50	2.50	0.00
Media Library Tech (formerly in media library)	1.00	1.00	1.00	0.00
Media Clerical (now includes media library)	4.00	4.00	2.50	(1.50)
AV Technicians (formerly Media Resource)	1.00	2.00	2.00	1.00
Kit Services	3.00	3.00	3.50	0.50
Other				
Cooks	5.88	5.88	5.88	0.00
Stage Technician	0.50	0.50	0.50	0.00
Community School Leader	1.00	1.00	1.00	0.00
Outdoor Environmental Clerk	0.80	0.80	0.80	0.00
Lunchroom Supervisors	39.00	39.00	0.00	(39.00)
Cafeteria Supervisors	2.32	2.32	2.32	0.00
TOTAL SUPT. OF EDUCATION	75.00	76.00	37.00	(38.00)
SUPERINTENDENT OF BUSINESS				
Computer Services				
Operations - Technicians	3.00	3.00	3.00	0.00
Training & Support - Technicians	4.00	4.00	4.00	0.00
Technical Support - Technicians	16.00	16.00	16.00	0.00
TOTAL SUPT. OF BUSINESS	23.00	23.00	23.00	0.00
TOTAL PROFESSIONALS & PARAPROFESSIONALS	161.00	162.00	123.00	(38.00)

The Hamilton-Wentworth District School Board
Staffing Report
SCHOOL ADMINISTRATION

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENTS OF EDUCATION				
Principals & Vice Principals				
Principals - Elementary	102.00	102.00	102.00	0.00
Principals - Secondary	19.48	19.48	19.13	(0.35)
Vice Principals - Elementary	28.50	28.50	28.00	(0.50)
Vice Principals - Secondary	29.00	29.00	29.00	0.00
Total Principals & Vice Principals	178.98	178.98	178.13	(0.85)
Clerical/Secretarial Support				
Elementary	130.85	130.80	130.80	(0.05)
Secondary	96.20	97.00	97.00	0.80
Total Clerical/Secretarial	227.05	227.80	227.80	0.75
Total School Administration	406.03	406.78	405.93	(0.10)

The Hamilton-Wentworth District School Board
Staffing Report
CONSULTANTS & SPECIAL ASSIGNMENT TEACHERS

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPT. OF INSTRUCTIONAL SERVICES				
Consultants & Special Assignment Teachers				
Elementary	25.00	25.00	25.00	0.00
Secondary	12.00	12.00	3.60	(8.40)
TOTAL CONSULTANTS & SPECIAL ASSIGNMENT TEACHERS	<u>37.00</u>	<u>37.00</u>	<u>28.60</u>	<u>(8.40)</u>

The Hamilton-Wentworth District School Board
Staffing Report
BOARD ADMINISTRATION & GOVERNANCE

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
TRUSTEES	11.00	11.00	11.00	0.00
DIRECTOR & SUPERVISORY				
Director	1.00	1.00	1.00	0.00
Supervisory Officers	11.00	11.00	11.00	0.00
	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>0.00</u>
DIRECTOR'S OFFICE				
Assist. to Secretary of the Board	1.00	1.00	1.00	0.00
Recording Secretaries	2.00	1.80	1.80	(0.20)
Secretary to the Director	1.00	1.00	1.00	0.00
Public Relations	2.00	2.00	2.00	0.00
TOTAL DIRECTOR'S OFFICE	<u>6.00</u>	<u>5.80</u>	<u>5.80</u>	<u>(0.20)</u>
SUPERINTENDENT OF BUSINESS				
Superintendent's Office				
Business Analyst	1.00	1.00	1.00	0.00
Secretary to Superintendent	1.00	1.00	1.00	0.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Accommodation & Planning				
Manager	0.75	0.75	0.75	0.00
Property Supervisor	1.00	1.00	1.00	0.00
Clerical	5.00	5.00	5.00	0.00
	<u>6.75</u>	<u>6.75</u>	<u>6.75</u>	<u>0.00</u>
Budget Development				
Manager	1.00	1.00	1.00	0.00
Budget Analysts	2.00	2.00	2.00	0.00
Clerical	3.30	3.30	3.30	0.00
	<u>6.30</u>	<u>6.30</u>	<u>6.30</u>	<u>0.00</u>
Computer Services				
Manager	1.00	1.00	1.00	0.00
Supervisor - Training and Support	1.00	1.00	1.00	0.00
Supervisor - Technical Support	1.00	1.00	1.00	0.00
Supervisor - Operations	1.00	1.00	1.00	0.00
Data Base Administrator	1.00	1.00	1.00	0.00
Technician	1.00	1.00	1.00	0.00
Computer Operators	2.00	2.00	2.00	0.00
Secretary	1.00	1.00	1.00	0.00
	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>0.00</u>

The Hamilton-Wentworth District School Board
Staffing Report
BOARD ADMINISTRATION & GOVERNANCE

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
Finance				
Manager	1.00	1.00	1.00	0.00
Financial Analysts	2.00	2.00	2.00	0.00
Accounting Supervisor	1.00	1.00	1.00	0.00
Accounts Payable Supervisor	1.00	1.00	1.00	0.00
Accounting Clerks	6.00	6.00	6.00	0.00
Payroll Supervisor	1.00	1.00	1.00	0.00
Chief Payroll Clerk	1.00	1.00	1.00	0.00
Payroll Clerks	4.00	4.00	4.00	0.00
Secretary	1.00	1.00	1.00	0.00
	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>0.00</u>
Human Resources				
Manager	1.00	1.00	1.00	0.00
Human Resources Officers	4.00	4.00	4.00	0.00
WSIB Claims Supervisor	1.00	1.00	1.00	0.00
Human Resources Analyst	1.00	1.00	1.00	0.00
Employee Records Co-ordinator	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	1.00	0.00
Staffing Secretarial	2.00	2.00	2.00	0.00
Secretary	1.00	1.00	1.00	0.00
Benefits/Pension Clerks	3.00	3.00	3.00	0.00
WSIB Clerk	1.00	1.00	1.00	0.00
Sick Leave Clerk	1.00	1.00	1.00	0.00
	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>0.00</u>
Purchasing				
Manager	1.00	1.00	1.00	0.00
Buyers	3.00	3.00	3.00	0.00
Purchasing Clerks	3.00	3.00	3.00	0.00
Administrative Clerk	1.00	1.00	1.00	0.00
Printing/Duplicating/Reception	4.00	4.00	4.00	0.00
Mailroom	1.00	1.00	1.00	0.00
	<u>13.00</u>	<u>13.00</u>	<u>13.00</u>	<u>0.00</u>
TOTAL SUPT. OF BUSINESS	<u>72.05</u>	<u>72.05</u>	<u>72.05</u>	<u>0.00</u>

The Hamilton-Wentworth District School Board
Staffing Report
BOARD ADMINISTRATION & GOVERNANCE

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENT OF PLANT OPERATIONS				
Manager of Maintenance Services (formerly Manager, Maintenance & Engineering)	1.00	1.00	1.00	0.00
Manager of Caretaking Services (formerly Manager/Trainer, Caretaking)	1.00	1.00	1.00	0.00
Health and Safety Co-ordinator	2.00	1.00	1.00	(1.00)
Safety Technician	0.00	1.00	1.00	1.00
Building Analyst	1.00	1.00	1.00	0.00
Plant Services - Clerical	0.00	0.00	1.00	1.00
Caretaking Services Clerk	1.00	1.00	1.00	0.00
Secretary, Supt. of Plant	1.00	1.00	1.00	0.00
Secretary, Mngr of Maintenance Services) (formerly Secretary, Manager of Maint./Eng.)	1.00	1.00	1.00	0.00
Admin. Bldg. - Caretakers	7.05	6.87	6.87	(0.18)
Admin. Bldg. - Parking Lot/Security	6.66	7.95	7.95	1.29
TOTAL SUPT. OF PLANT OPERATIONS	21.71	22.82	23.82	2.11
SUPERINTENDENT OF INSTRUCTIONAL SERVICES				
Secretary, Supt. of Instr. Services	1.00	1.00	1.00	0.00
Secretaries, Instr. Services Staff	16.00	16.00	16.00	0.00
TOTAL SUPT. OF INSTR. SERVICES	17.00	17.00	17.00	0.00
SUPERINTENDENTS OF EDUCATION				
Secretary - Supt. of Education	8.00	8.00	8.00	0.00
Staff Development Assistant	1.00	1.00	1.00	0.00
TOTAL SUPTS. OF EDUCATION	9.00	9.00	9.00	0.00
TOTAL BOARD ADMIN & GOVERNANCE	148.76	149.67	150.67	1.91

The Hamilton-Wentworth District School Board
Staffing Report
SCHOOL OPERATIONS

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr./(Decr.) over 1998/99 Budget
SUPERINTENDENT OF PLANT OPERATIONS				
Administrative/Supervisory				
Co-ordinator of Plant Services	2.00	2.00	0.00	(2.00)
Area Supervisors (formerly Site Leaders/Facilities)	15.00	15.00	15.00	0.00
Supervisor of Maintenance	1.00	1.00	2.00	1.00
Staff Assistant, Electrical	1.00	1.00	1.00	0.00
Mgr Bldg. Renewal & Construct'n Design (formerly Manager, Design Services)	1.00	1.00	1.00	0.00
Project Supervisor - Building Renewal	0.00	0.00	1.00	1.00
Mechanical Team Leader	1.00	1.00	0.00	(1.00)
Facilities Services Technician	1.00	1.00	1.00	0.00
Co-ordinator, Energy Services	0.00	0.00	1.00	1.00
Regulated Substances Supervisor	1.00	1.00	1.00	0.00
Regulated Substances Technician	0.00	0.00	1.00	1.00
Hazardous Waste Team Leader	1.00	1.00	0.00	(1.00)
Total Administrative/Supervisory	24.00	24.00	24.00	0.00
Custodial				
Elementary	284.76	284.69	284.69	(0.06)
Secondary	127.31	129.31	129.31	2.00
Total Custodial	412.07	414.00	414.00	1.93
Maintenance				
Maintenance Staff	22.00	22.00	22.00	0.00
Maintenance Crew	2.00	2.00	2.00	0.00
Hazardous Waste Team	4.00	4.00	4.00	0.00
Total Maintenance	28.00	28.00	28.00	0.00
TOTAL SCHOOL OPERATIONS	464.07	466.00	466.00	1.93

Note: Full Time Equivalent (F.T.E.) is calculated based on 40 hours per week.

The Hamilton-Wentworth District School Board
Staffing Report
CONTINUING EDUCATION

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENT OF EDUCATION				
Principals	0.52	0.52	0.87	0.35
Program Staff	1.00	1.00	1.00	0.00
Clerical	3.00	3.00	3.00	0.00
TOTAL CONTINUING EDUCATION	<u>4.52</u>	<u>4.52</u>	<u>4.87</u>	<u>0.35</u>

The Hamilton-Wentworth District School Board
Staffing Report
TRANSPORTATION

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr/(Decr) over 1998/99 Budget
SUPERINTENDENT OF BUSINESS				
Manager	0.25	0.25	0.25	0.00
Transportation Clerk	1.00	1.00	1.00	0.00
TOTAL TRANSPORTATION	1.25	1.25	1.25	0.00

The Hamilton-Wentworth District School Board
Staffing Report
STAFF ON LOAN (RECOVERABLE)

	1998/99 Budget	Apr 30/99 Actuals	1999/2000 Budget	Incr./((Decr.) over 1998/99 Budget
SUPERINTENDENTS OF EDUCATION				
ELEMENTARY TEACHERS				
Federation	4.00	5.00	4.00	0.00
Dept. of National Defence	1.00	1.00	1.00	0.00
Educ. Quality and Accountability	1.00	0.00	0.00	(1.00)
Ont. Institute for Studies In Education	1.00	1.00	1.00	0.00
Total Elementary Teachers	7.00	7.00	6.00	(1.00)
SECONDARY TEACHERS				
Federation	3.00	2.67	4.00	1.00
ITP Nelson	1.00	1.00	1.00	0.00
Ontario Youth Apprenticeship Program	0.00	1.00	1.00	1.00
Bridges of Steel	0.00	1.00	1.00	1.00
Total Secondary Teachers	4.00	5.67	7.00	3.00
O.C.T.U. - Clerical Union	1.00	1.00	1.00	0.00
EDUCATIONAL ASSISTANTS				
Union	1.00	1.00	1.00	0.00
SALEP Program	0.00	2.00	0.00	0.00
Total Educational Assistants	1.00	3.00	1.00	0.00
TOTAL STAFF ON LOAN (RECOVERABLE)	13.00	16.67	15.00	2.00

The Hamilton-District School Board
1999 / 2000 Budget
Summary of Salaries and Wages

	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
CLASSROOM:				
Classroom Teachers (including Prep Time)				
Elementary	\$ 117,015,602	114,482,041		
Secondary	64,224,818	66,759,650		
Total Classroom Teachers	<u>181,240,420</u>	<u>181,241,691</u>	<u>1,271</u>	<u>0.0%</u>
Teacher Assistants				
Elementary	6,398,715	6,733,725		
Secondary	1,107,044	1,189,097		
Program Resource	132,845	150,974		
Total Teacher Assistants	<u>7,638,604</u>	<u>8,073,796</u>	<u>435,192</u>	<u>5.7%</u>
Professionals & Paraprofessionals				
Psychologists	750,528	725,698		
Social Workers	1,172,597	1,181,475		
Speech/Language Pathologists	837,921	850,564		
Administrative	102,237	102,237		
Secretarial/Clerical	2,159,855	2,164,112		
Cooks	162,059	162,059		
Lunchroom Supervisors	911,037	39,300		
	<u>6,096,234</u>	<u>5,225,445</u>	<u>(870,789)</u>	<u>(14.3%)</u>
TOTAL CLASSROOM	194,975,258	194,540,932	(434,326)	(0.2%)
NON-CLASSROOM:				
School Administration:				
Principals & Vice-Principals	14,042,017	14,607,052		
Secretarial/Clerical Support Staff	6,470,003	6,644,076		
Department Heads	1,387,158	598,358		
	<u>21,899,178</u>	<u>21,849,486</u>	<u>(49,692)</u>	<u>(0.2%)</u>
Consultants & Special Assignment Teachers	2,546,969	1,992,750	(554,219)	(21.8%)
Board Administration & Governance				
Trustees	62,500	62,500		
Director & Supervisory Officers	1,172,606	1,290,314		
Administrative	2,514,277	2,626,256		
Secretarial/Clerical	2,281,378	2,275,842		
Custodial	319,683	213,580		
	<u>6,350,444</u>	<u>6,468,492</u>	<u>118,048</u>	<u>1.9%</u>

The Hamilton-District School Board
1999 / 2000 Budget
Summary of Salaries and Wages

	1998/1999 Budget	1999/2000 Budget	Incr./(Decr.) over 98/99 Budget	
			\$	%
NON-CLASSROOM (continued):				
School Operations				
Administrative Support	1,168,335	1,181,464		
Custodial Staff	12,949,818	14,414,763		
Maintenance Staff	1,056,139	957,965		
	<u>15,174,292</u>	<u>16,554,192</u>	<u>1,379,900</u>	<u>9.1%</u>
Continuing Education				
Principal	45,787	76,604		
Program Staff	47,871	47,871		
Teaching Staff (non Bill 100)	2,282,577	2,270,468		
Clerical Support	90,843	94,344		
	<u>2,467,078</u>	<u>2,489,287</u>	<u>22,209</u>	<u>0.9%</u>
Transportation				
Administrative	18,613	18,613		
Clerical	32,738	32,738		
	<u>51,351</u>	<u>51,351</u>	<u>0</u>	<u>0.0%</u>
Staff on Loan (Recoverable)				
Elementary Teachers	398,460	342,023		
Secondary Teachers	272,850	466,893		
O.C.T.U. - Clerical Union	34,693	34,693		
Educational Assistants - Union	27,066	27,066		
	<u>733,069</u>	<u>870,675</u>	<u>137,606</u>	<u>18.8%</u>
TOTAL NON-CLASSROOM	49,222,381	50,276,233	1,053,852	2.1%
TOTAL EXPENDITURES	<u>\$ 244,197,639</u>	<u>244,817,165</u>	<u>619,526</u>	<u>0.3%</u>

**The Hamilton-Wentworth District School Board
Employee Benefits Summary
1999 / 2000 Budget**

	1998 / 1999 Budget	1999 / 2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
OMERS - Net of Temporary Contribution Holiday*	\$ 137,931	0	(137,931)	(100.0%)
Canada Pension	4,888,439	5,266,591	378,152	7.7%
Employment Insurance	6,271,990	5,684,621	(587,369)	(9.4%)
Group Life Insurance	847,063	675,655	(171,408)	(20.2%)
Payroll Health Tax	4,830,547	4,665,225	(165,322)	(3.4%)
Workplace Safety & Insurance Board	912,000	685,000	(227,000)	(24.9%)
Health Plans	8,577,990	9,548,553	970,563	11.3%
Retirement Gratuities	4,200,000	4,200,000	0	0.0%
Employee Assistance Plan **	0	87,738	87,738	
Recoverable Benefits from Staff on Loan	87,997	115,185	27,188	30.9%
Total All Benefits	\$ 30,753,957	30,928,568	174,611	0.6%

* In June 1998 the OMERS Board introduced a temporary contribution holiday for members and employers. Effective August 1, 1998 through December 2001 OMERS member and employer contribution rates will be 0%.

** In 1998/99 contributions for the Employee Assistance Plan was shown in Board Administration. The 1998/99 Budget for EAP was \$71,600.

The Hamilton-Wentworth District School Board

1999/2000 Budget

Retirement Gratuity Analysis

For the 20 Month Period From January 1, 1998 to August 31, 1999

	Per 1998/1999 Budget Booklet	Current Estimated Actual
Funding:		
Retirement Gratuity Working Reserve	1,522,101	1,538,000
1998 Stub Year Budget	3,177,075	3,177,075
1998/1999 Budget	4,200,000	4,200,000
Assistance for Retirement Gratuities	<u>---</u>	<u>4,955,876</u> *
	8,899,176	13,870,951
Expenditures:		
Estimated - Actual	<u>13,903,974</u>	<u>16,142,127</u>
Funding Surplus (Deficit)	<u>(5,004,798)</u>	<u>(2,271,176)</u>

* School boards have experienced an increase in the number of retirements as a result of the early retirement window established by the province. This schedule illustrates the impact of the early retirement window on this board. Even with the Assistance for Retirement Gratuities grant of \$4,955,876. provided by the province in 1998/1999 and utilization of the working reserves apportioned for retirement gratuities, a deficit of \$2,271,000. is projected in the area of retirement gratuities over this 20 month period.

Per the ministry, this special one-time assistance is intended to recognize the **net additional cost** incurred by school boards as a result of the additional number of teachers that retired at the end of the 1997/1998 school year as a result of the early retirement window. In order to determine the 'net additional cost', the normal retirement gratuity payout must be established. The ministry has established this amount at \$6,203,000. which represents a two-year (1996-1997) average. The ministry has been requested to consider adjusting this amount to \$4,074,000. which represents a five-year (1992-1995 and 1997) average. The 1996 year is not a representative year to arrive at the determination of normal retirement payout since both former boards offered an early retirement package to employees in this period. **This request has the potential to increase the amount of the Assistance for Retirement Gratuities grant by \$1,800,000.**

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Temporary Assistance

	1998/99 Budget	1999/00 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
CLASSROOM:				
Occasional Teachers:				
ELEMENTARY				
Short-term Occasionals	2,267,882	2,220,302		
Long-term Occasionals	1,264,000	1,248,900		
SECONDARY				
Short-term Occasionals	665,902	251,534		
Long-term Occasionals	632,000	632,000		
Total Occasional Teachers	\$ 4,829,784	4,352,736	(477,048)	(9.9%)
Teacher Assistants				
Temporary/Casual Coverage	601,000	503,000	(98,000)	(16.3%)
Professionals & Paraprofessionals				
Technical Support Services	30,380	30,380		
Media Summer Students	3,520	3,520		
Elementary Lunchroom	8,000	0		
Total Professional & Paraprofessionals	41,900	33,900	(8,000)	(19.1%)
TOTAL CLASSROOM TEMPORARY ASSISTANCE	5,472,684	4,889,636	(583,048)	(10.7%)
NON-CLASSROOM:				
School Administration				
Secretarial Temporary/Casual Coverage	247,600	247,600		
Total School Administration	247,600	247,600	0	0.0%
Board Administration & Governance				
Superintendent of Business - Business Departments	230,797	209,932	(20,865)	(9.0%)
Superintendent of Plant Services				
Superintendent of Plant	6,900	5,900		
Substitute Cleaners - Administrative Buildings	16,892	16,892		
	23,792	22,792	(1,000)	(4.2%)
Superintendent of Instructional Services				
Program Department Support	37,500	37,500	0	0.0%
Superintendents of Education				
Office Support	1,600	1,600	0	0.0%
Total Board Administration	293,689	271,824	(21,865)	(7.4%)
School Operations				
Substitute Caretaking/Maintenance Coverage	1,042,212	1,342,212		
Plant Department Secretarial Coverage	17,138	17,138		
Summer Students	50,000	50,000		
Total School Operations	1,109,350	1,409,350	300,000	27.0%
Recoverable				
Official Language Monitors	14,000	24,500		
Strings Program	83,500	76,220		
	97,500	100,720	3,220	3.3%
TOTAL NON-CLASSROOM TEMPORARY ASSISTANCE	1,748,139	2,029,494	281,355	16.1%
TOTAL TEMPORARY ASSISTANCE - ALL	\$ 7,220,823	6,919,130	(301,693)	(4.2%)

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 7: Consumables

Hamilton-Wentworth District School Board
1999/2000 School Budgets
Textbooks and Classroom Supplies

	1998/99 Budget	1999/00 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
Elementary Schools				
Foundation	4,260,287	4,324,318		
Early Learning	24,934	0		
Language	619,494	619,490		
Learning Opportunities	279,960	279,960		
Special Education	114,694	116,062		
	<u>5,299,369</u>	<u>5,339,830</u>	<u>40,461</u>	<u>0.8%</u>
Secondary Schools				
Foundation	4,136,759	4,264,359		
Language	53,542	53,541		
Learning Opportunities	33,500	33,500		
Special Education	47,229	38,370		
	<u>4,271,030</u>	<u>4,389,770</u>	<u>118,740</u>	<u>2.8%</u>
Total Elementary & Secondary	<u>9,570,399</u>	<u>9,729,600</u>	<u>159,201</u>	<u>1.7%</u>
School Support Allocations				
Curriculum Delivery	490,043	348,315		
Instructional Services	434,256	498,116		
Classroom Software	70,000	160,000		
Media/Information Technology	163,964	167,000		
Library	62,500	67,500		
Computer Services	378,853	378,853		
Cartage/Mail/Telephones	278,369	278,369		
Athletics	281,446	313,200		
CanCopy	113,930	115,000		
Secondary Bursaries	90,000	90,000		
Industrial Education Council	52,000	52,000		
Instructional Accomodations	12,967	73,827		
New Class Start-up	20,000	99,000		
Instrumental Music	0	30,000		
Other	159,649	0		
	<u>2,607,977</u>	<u>2,671,180</u>	<u>63,203</u>	<u>2.4%</u>
Total Text & Classroom Supplies	<u>12,178,376</u>	<u>12,400,780</u>	<u>222,404</u>	<u>1.8%</u>

Hamilton-Wentworth District School Board
1999/2000 School Budgets
Textbooks and Classroom Supplies

	ELEMENTARY			SECONDARY			TOTAL
	Rates			Rates			
Foundation Grant							
Per School	115	\$ 5,000	575,000	19	\$ 15,000	285,000	860,000
Per Alter Ed Program	1	\$ 1,500	1,500	2	\$ 1,500	3,000	4,500
Per Average Daily Enrolment (ADE)	37,298.50	\$ 88	3,282,268	19,041.00	\$ 183	3,484,503	6,766,771
Per ADE (grades 6, 7 & 8)	11,950.00	\$ 27	322,650			0	322,650
Per Technical Credit			0	12,491	\$ 32	399,712	399,712
Other Adjustments Include:							
Enrolment adjust & major equip			132,400			72,144	204,544
Champs & Vocational Programs			7,500			20,000	27,500
Instrumental Music & Des/Tech Allow			3,000			0	3,000
			4,324,318			4,264,359	8,588,677
Special Purpose Grants							
Language Grant							
French as a Second Language (FSL)							
Per Grade 4-8 FSL enrolment	19,902	\$ 27.80	553,276			0	
Per Core French Credit			0	5,585	\$ 5.90	32,952	
French Immersion (FI)							
Per SK-8 FI enrolment	1,303	\$ 36.75	47,885			0	
Per French Immersion Credit			0	1,089	\$ 11.40	12,415	
Native as a Second Language (NSL)							
Per NSL enrolment	58	\$ 69.10	4,008			0	
English as a Second Language							
Per ESL enrolment	459	\$ 31.20	14,321	262	\$ 31.20	8,174	
			619,490			53,541	673,031
Learning Opportunities Grant							
Per Compensatory Ed ADE	5,549	\$ 40.00	221,960			0	221,960
Parkview & Mountain (per 680 ADE)						30,000	30,000
Per Saltfleet & Highland (per 1,908 ADE)						3,500	3,500
To be allocated by Comp. Ed. Commit.			58,000			0	58,000
			279,960			33,500	313,460
Special Education Grant							
Per Special Education Class	132	\$ 300.00	39,600	20.00	\$ 300.00	6,000	45,600
Per Average Daily Enrolment	37,298.50	\$ 2.05	76,462	19,041.00	\$ 1.70	32,370	108,832
			116,062			38,370	154,432
Total Text & Classroom Budget							
			5,339,830			4,389,770	9,729,600

The Hamilton-Wentworth District School Board
1999/2000 Budget

Computing Equipment

	Classroom	Classroom	School Admin.	Board Admin.	Total 99/20	Total 98/99
	Hardware & Network	Software & Supplies				
Communications Equipment (Routers for Board Network & Internet)	\$ 122,681			62,288	184,969	195,394
Lease Enterprise Server				550,500	550,500	550,500
Network (Bell Lines & Internet Connection)	340,000		12,600	33,000	385,600	355,000
Computing Equipment (Desktop workstations, laser printers, network hubs and switches, compilers, database tools, monitors, utilities)	2,857,202		450,000	676,698	3,983,900	3,847,791
Supplies, repairs, software, printing, etc.		538,853		454,551	993,404	1,022,227
1999/2000 Budget	\$ 3,319,883	538,853	462,600	1,777,037	6,098,373	
1998/1999 Budget	\$ 3,193,599	513,817	462,600	1,800,896		5,970,912

Classroom

The grants for **Hardware & Network** are based on the Funding Model allocation of \$43/pupil elementary and \$56/pupil secondary (Foundation Grant) and Special Purpose Grant allocations determined by the General Legislative Grants.

The 1999/2000 grants for **Classroom - Hardware & Network** will be sufficient to cover the above costs. The Information Technology Advisory Committee is responsible for implementing the long-range plan for information technology to meet system needs approved by the Board February 18, 1999. The allocation for **Software and Supplies** is included in School Budgets per funding Model definition.

School Administration

The budget is for computing equipment located in school offices (per Ministry definition).

Board Administration

The Budget is for computing equipment located in board offices (per Ministry definition)

The Hamilton-Wentworth District School Board

1999/2000 Budget

Staff Development

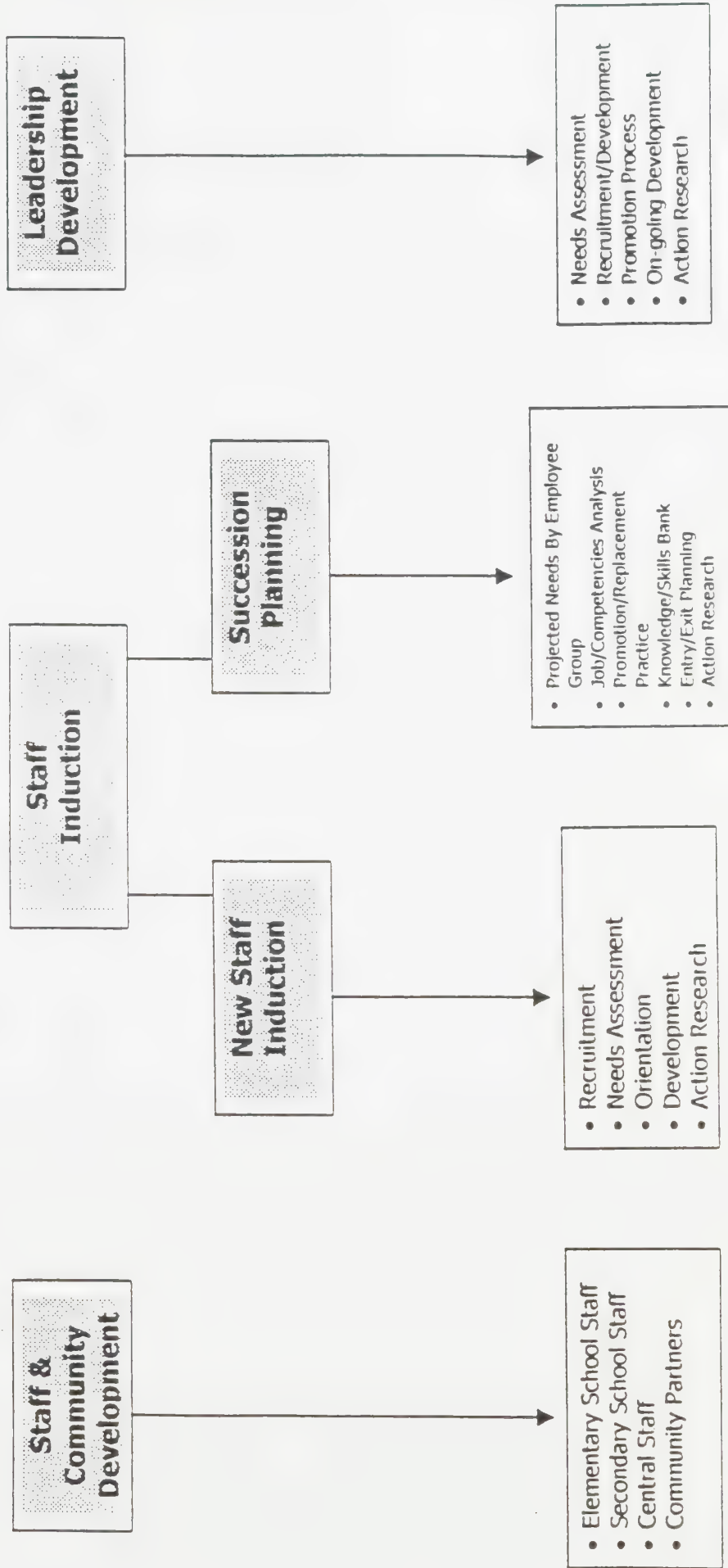
1999/2000 Staff Development (Classroom Expenditure) \$760,290

1998/1999 Staff Development (Classroom Expenditure) \$785,673

The Organizational Development Plan for the Hamilton-Wentworth District School Board encompasses three major areas: staff and community development, staff induction, and leadership development. As a school system, the primary objective of the Organizational Development Plan is to improve student performance. Individual employees and the Board share a collective responsibility to foster student learning by facilitating continuous growth of employees through effective staff development with the framework of system beliefs and goals.



The Hamilton-Wentworth District School Board Organizational Development Plan – 1999/2000



The Hamilton-Wentworth District School Board
1999 / 2000 Budget
School Administration

SUMMARY	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
REMUNERATION				
Salaries & Wages	\$ 21,899,178	21,849,486	(49,692)	
Employee Benefits	2,398,268	2,770,357	372,089	
Travel Reimbursement				
Temporary Assistance	247,600	247,600	0	
TOTAL REMUNERATION	<u>24,545,046</u>	<u>24,867,443</u>	<u>322,397</u>	<u>1.3%</u>
CONSUMABLES				
Professional Development	0	100,000	100,000	
Books, Films & Software				
Supplies & Services	275,006	281,143	6,137	
Energy				
Repairs & Minor Renovations				
Computing Equipment	462,600	462,600	0	
Equipment				
Rentals				
Fees & Contractual Services				
Other Expense				
TOTAL CONSUMABLES	<u>737,606</u>	<u>843,743</u>	<u>106,137</u>	<u>14.4%</u>
CAPITAL				
School Renewal				
Debt Charges				
New Pupil Places				
TOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
TRANSPORTATION	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
TOTAL EXPENDITURES	<u>\$ 25,282,652</u>	<u>25,711,186</u>	<u>428,534</u>	<u>1.7%</u>

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Teacher Consultants

SUMMARY	1998/1999	1999/2000	Incr.(Decr.) over	
	Budget	Budget	98/99 Budget	
			\$	%
REMUNERATION				
Salaries & Wages	\$ 2,546,969	1,992,750	(554,219)	
Employee Benefits	305,717	251,528	(54,189)	
Travel Reimbursement	18,175	7,300	(10,875)	
Temporary Assistance	0	0	0	
TOTAL REMUNERATION	2,870,861	2,251,578	(619,283)	(0.22)
CONSUMABLES				
Professional Development	38,536	22,350	(16,186)	
Books, Films & Software	0	0		
Supplies & Services	0	30,400	30,400	
Energy	0	0		
Repairs & Minor Renovations	0	0		
Computing Equipment	0	0		
Equipment	0	10,000	10,000	
Rentals	0	0		
Fees & Contractual Services	0	0		
Other Expense	0	0		
TOTAL CONSUMABLES	38,536	62,750	24,214	0.63
CAPITAL				
School Renewal	0	0		
Debt Charges	0	0		
New Pupil Places	0	0		
TOTAL CAPITAL	0	0	0	0
TRANSPORTATION	0	0	0	0
TOTAL EXPENDITURES	\$ 2,909,397	2,314,328	(595,069)	(20.45%)

The Hamilton-Wentworth District School Board
Governance and School Board Administration
1999 / 2000 Budget

SUMMARY	Trustees	Supervisory Officers	Director's Office	Supt. of Business	Supt. of Plant Services	Supt. of Instruction	Supt. of Education	1999/2000 Budget	1998/1999 Budget	Incr./ (Decr.) over 1998/1999 Budget %
REMUNERATION										
Salaries & Wages	\$ 62,500	1,290,314	247,074	3,203,665	786,116	522,932	355,891	6,468,492	6,350,444	118,048
Employee Benefits	0	149,418	38,058	450,042	141,200	81,928	57,126	917,772	638,321	279,451
Travel Reimbursement	12,650	15,110	0	66,742	0	0	0	94,502	54,392	40,110
Temporary Assistance	0	0	0	209,932	22,792	37,500	1,600	271,824	293,689	(21,865)
TOTAL REMUNERATION	75,150	1,454,842	285,132	3,930,381	950,108	642,360	414,617	7,752,590	7,336,846	415,744
										5.7%
CONSUMABLES										
Professional Development	8,800	0	5,500	37,925	5,213	1,500	15,500	74,438	65,815	8,623
Books, Films & Software	253	0	1,200	168,475	9,500	0	5,500	184,928	222,261	(37,333)
Supplies & Services	15,326	0	68,775	523,826	126,090	67,176	62,250	863,443	969,340	(105,897)
Repairs & Minor Renovations	0	0	0	32,000	0	0	0	32,000	21,600	10,400
Computing Equipment	0	0	0	1,322,486	0	0	0	1,322,486	1,391,611	(69,125)
Equipment	0	0	0	65,000	36,500	5,000	0	106,500	98,527	7,973
Rentals	0	0	0	0	2,700	0	0	2,700	2,700	0
Fees & Contractual Services	0	0	0	395,141	0	24,000	0	419,141	524,791	(105,650)
Other Expense	25,471	0	188,396	714,439	3,875	6,000	19,700	957,881	895,634	62,247
TOTAL CONSUMABLES	49,850	0	263,871	3,259,292	183,878	103,676	102,950	3,963,517	4,192,279	(228,762)
										(5.5%)
CAPITAL										
School Renewal	0	0	0	0	0	0	0	0	0	0
Debt Charges	0	0	0	0	0	0	0	0	0	0
New Pupil Places	0	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0	0	0.0%
TRANSPORTATION										
	0	0	0	0	0	0	0	0	0	0.0%
TOTAL 1999/2000 Budget	\$ 125,000	1,454,842	549,003	7,189,673	1,133,986	746,036	517,567	11,716,107	11,529,125	186,982
										1.6%
TOTAL 1998/1999 Budget	\$ 111,035	1,298,432	487,477	7,170,923	1,225,878	764,623	470,757	11,529,125		

The Hamilton-Wentworth District School Board
Governance and School Board Administration
1999 / 2000 Budget
Consumables

SUMMARY									
	Trustees	Director's Office	Supt. of Business	Supt. of Plant Services	Supt. of Instructional Services	Supt. of Education	Total 1999/2000 Budget	Total 1998/1999 Budget	Incr./ (Decr.) over 98/99 Budget \$ %
Professional Development	8,800	5,500	37,925	5,213	1,500	15,500	74,438	65,815	
Books, Films & Software	253	1,200	168,475	9,500		5,500	184,928	222,261	
Supplies & Services									
Advertising		7,500	8,000		3,700		19,200	24,500	
Bank Charges			6,000				6,000	3,000	
Cleaning Services							0	38,000	
Custodial & Maintenance Supplies				32,406			32,406	32,406	
General & Office Supplies	200	25,000	90,050	37,000	33,756	62,250	248,256	225,062	
Grounds Maintenance				9,009			9,009	6,335	
Postage & Courier			91,300				91,300	91,300	
Printing & Photocopier	14,326	36,000	95,375	32,900	25,720		204,321	212,476	
Recruitment of Staff			7,000				7,000	7,000	
Equipment Repairs	800	275	103,901	14,775	4,000		123,761	81,443	
Telecommunications			122,200				122,200	247,818	
	15,326	68,775	523,826	126,090	67,176	62,250	863,443	969,340	(105,897) (10.9%)
Repairs & Minor Renovations			32,000				32,000	21,600	
Computing Equipment			1,322,486				1,322,486	1,391,611	
Equipment			65,000	36,500	5,000		106,500	98,527	
Rentals				2,700			2,700	2,700	
Fees & Contractual Services									
Legal Fees-General			93,644				93,644	93,644	
-Negotiations			150,000				150,000	168,600	
Professional Fees			92,997		24,000		116,997	132,447	
Audit-Fees			50,000				50,000	50,000	
Medical & Employee Assistance Prgrm.			8,500				8,500	80,100	
	0	0	395,141	0	24,000	0	419,141	524,791	(105,650) (20.1%)
Other Expense									
Memberships		89,446					89,446	129,446	
Interest			710,000				710,000	701,912	
Miscellaneous	25,471	98,950	4,439	3,875	6,000	19,700	158,435	64,276	
	25,471	188,396	714,439	3,875	6,000	19,700	957,881	895,634	62,247 7.0%
TOTAL CONSUMABLES	49,850	263,871	3,259,292	183,878	103,676	102,950	3,963,517	4,192,279	(228,762) (5.5%)
1998/1999 Consumables Budget	35,885	185,871	3,502,619	261,278	129,326	77,300		4,192,279	(4,192,279) (100.0%)
H: 99/00bud/consumables.x									5/27/99

H:99/00bud/consumables.x

5/27/99

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
School Operations

	1998/1999 Budget	1999/2000 Budget	Incr./(Decr.) over 98/99 Budget	
			\$	%
REMUNERATION				
Salaries & Wages	\$ 15,174,292	16,554,192	1,379,900	
Employee Benefits	1,811,756	2,558,245	746,489	
Travel Reimbursement	33,076	33,076	0	
Temporary Assistance	1,109,350	1,409,350	300,000	
TOTAL REMUNERATION	18,128,474	20,554,863	2,426,389	13.4%
CONSUMABLES				
Professional Development	30,000	80,000	50,000	
Books, Films & Software	22,781	42,781	20,000	
Supplies & Services	1,791,309	2,040,509	249,200	
Energy	8,272,019	8,510,576	238,557	
Repairs & Minor Renovations	2,884,866	4,404,946	1,520,080	
Computing Equipment	0	0	0	
Equipment	81,976	261,317	179,341	
Rentals	89,647	148,399	58,752	
Fees & Contractual Services	162,455	197,455	35,000	
Insurance	947,715	947,715	0	
Other Expense	500	500	0	
TOTAL CONSUMABLES	14,283,268	16,634,198	2,350,930	16.5%
CAPITAL				
School Renewal	0	0	0	
Debt Charges	0	0	0	
New Pupil Places	0	0	0	
TOTAL CAPITAL	0	0	0	0.0%
TRANSPORTATION	0	0	0	0.0%
TOTAL EXPENDITURES	\$ 32,411,742	37,189,061	4,777,319	14.7%

The Hamilton-Wentworth District School Board
School Operations
1999 / 2000
Consumables

SUMMARY	1998/1999 Budget	1999/2000 Budget	Incr./(Decr.) over 98/99 Budget	
			\$	%
Professional Development	\$ 30,000	80,000	50,000	166.7%
Books, Films & Software	22,781	42,781	20,000	87.8%
Supplies & Services				
Caretaking Supplies - Schools	738,114	738,114	0	
Cleaning Services	10,204	7,853	(2,351)	
Custodial & Maintenance Supplies	13,204	13,204	0	
Garbage Collection	447,410	507,761	60,351	
General & Office Supplies	11,354	11,354	0	
Grounds Maintenance	130,625	321,825	191,200	
Motor Vehicle Repairs	154,420	154,420	0	
Printing & Photocopier	3,026	3,026	0	
Equipment Repairs	102,486	102,486	0	
Security Systems	172,466	172,466	0	
Telecommunications	8,000	8,000	0	
	1,791,309	2,040,509	249,200	13.9%
Energy	8,272,019	8,510,576	238,557	2.9%
Repairs & Minor Renovations	2,884,866	4,404,946	1,520,080	52.7%
Equipment	81,976	261,317	179,341	218.8%
Rentals	89,647	148,399	58,752	65.5%
Fees & Contractual Services				
Inspection & Testing	162,455	197,455	35,000	
Insurance	947,715	947,715	0	
	1,110,170	1,145,170	35,000	3.2%
Other Expense	500	500	0	0.0%
TOTAL CONSUMABLES	\$ 14,283,268	16,634,198	2,350,930	16.5%

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Continuing Education

SUMMARY	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
REMUNERATION				
Salaries & Wages	\$ 2,467,078	2,489,287	22,209	
Employee Benefits	22,142	29,114	6,972	
Travel Reimbursement	0	0	0	
Temporary Assistance	0	0	0	
TOTAL REMUNERATION	2,489,220	2,518,401	29,181	1.2%
CONSUMABLES				
Professional Development	0	0	0	
Books, Films & Software	0	0	0	
Supplies & Services	82,500	82,500	0	
Energy	0	0	0	
Repairs & Minor Renovations	0	0	0	
Computing Equipment	0	0	0	
Equipment	0	0	0	
Rentals	0	0	0	
Fees & Contractual Services	0	0	0	
Other Expense	0	0	0	
TOTAL CONSUMABLES	82,500	82,500	0	0.0%
CAPITAL				
School Renewal	0	0	0	
Debt Charges	0	0	0	
New Pupil Places	0	0	0	
TOTAL CAPITAL	0	0	0	0.0%
TRANSPORTATION	0	0	0	0.0%
TOTAL EXPENDITURES	\$ 2,571,720	2,600,901	29,181	1.1%

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Continuing Education

	1998/1999 Budget	1999/2000 Budget	Incr./ (Decr.) over 98/99 Budget	
			\$	%
Revenues:				
Grants Per Funding Model:				
Credit (includes Evening, Day, Call Centre)	\$ 422,171	410,458		
Correspondence	23,992	23,992		
English as a Second Language	855,900	891,605		
International Languages	337,400	338,364		
Summer School	280,884	288,106		
	<u>1,920,347</u>	<u>1,952,525</u>	<u>32,178</u>	<u>1.7%</u>
Other Revenue:				
General Interest (includes Evening & Day)	211,000	211,000		
Summer School	28,376	28,376		
Adult Basic Literacy/Numeracy	411,997	409,000		
	<u>651,373</u>	<u>648,376</u>	<u>(2,997)</u>	<u>(0.5%)</u>
Total Revenues	<u><u>2,571,720</u></u>	<u><u>2,600,901</u></u>	<u><u>29,181</u></u>	<u><u>1.1%</u></u>
Expenditures:				
Instructional:				
Salaries & Wages (Hourly teachers)				
Credit (includes Evening, Day, Call Centre)	401,520	398,711		
Correspondence	19,000	19,000		
English as a Second language	829,800	823,700		
International Languages	275,500	272,300		
Summer School	240,300	240,300		
General Interest (includes Evening & Day)	104,460	104,460		
Adult Basic Literacy/Numeracy	411,997	411,997		
	<u>2,282,577</u>	<u>2,270,468</u>	<u>(12,109)</u>	<u>(0.5%)</u>
Instructional Supplies	22,500	22,500		
	<u>2,305,077</u>	<u>2,292,968</u>	<u>(12,109)</u>	<u>(0.5%)</u>
Administrative:				
Salaries & Wages	184,501	218,819		
Benefits	22,142	29,114		
Supplies and Other Expenses	60,000	60,000		
	<u>266,643</u>	<u>307,933</u>	<u>41,290</u>	<u>15.5%</u>
Total Expenditures	<u><u>\$ 2,571,720</u></u>	<u><u>2,600,901</u></u>	<u><u>29,181</u></u>	<u><u>1.1%</u></u>

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 8: Capital

The Hamilton-Wentworth District School Board

1999/2000 Budget

School Renewal

Revenue – Grant For School Renewal

1999/2000 Allocation Per Funding Model\$6,689,300

1998/1999 Allocation Per Funding Model\$5,683,464

The grant for school renewal offsets the costs of repairing (costs in excess of \$50,000) and renovating schools. The grant is calculated as follows:

$$\begin{array}{lcl} \text{Grant for School} & = & \text{Enrolment} \times \text{Benchmark Area} \times \text{Benchmark} \\ \text{Renewal} & & \text{Requirement per} \quad \text{Renewal Cost per} \\ & & \text{Pupil} \quad \text{Sq. Ft.} \end{array}$$

In 1999/2000 Grants for school renewal include an additional funding amount or a top up to recognize schools with unique design features and the costs of operating schools at less than full capacity.

Grants for School Renewal are to be placed in a Pupil Accommodation Reserve. This reserve is to be used solely to acquire new facilities to accommodate students and/or repair and/or renovate existing schools.

Funds not utilized within a fiscal year are to remain in the reserve for future years. The allocation establishes the minimum that each board must spend on this component.

1999/2000 Expenditures For School Renewal

\$6,689,300

1999/2000 Expenditures will match the revenue provided by the Ministry of Education & Training.

The capital items to be completed during the 1999/2000 budget year will be provided to Board at a later date for approval.

The Hamilton-Wentworth District School Board
1999/2000 Budget

Debt Charges

1998/99 Budget				1999/20 Budget		
	Principal	Interest	Total	Principal	Interest	Total
Elementary	\$ 1,669,590	3,462,623	5,132,213	\$ 1,734,253	3,604,556	5,338,809
Secondary	1,041,425	2,009,306	3,050,731	1,179,329	2,275,506	3,454,835
	<u>\$ 2,711,015</u>	<u>5,471,929</u>	<u>8,182,944</u>	<u>\$ 2,913,582</u>	<u>5,880,062</u>	<u>8,793,644</u>

Principal and Interest charges include amounts for long term debt approved but not issued as of May 31, 1999.

**The Hamilton Wentworth District School Board
1999/2000 Budget
Debt Charges**

Maturity Date	School	Principal Face Value	Principal	Interest
<i>Elementary</i>				
December, 2004	Sir Wilfred Laurier	3,371,000	74,625	345,528
December, 2004	Millgrove	1,500,000	24,906	153,750
	Balacava	4,000,000	66,424	410,000
June, 2006	Dundas District	2,200,000	63,946	220,000
	A.M. Cunningham	791,000	22,991	79,100
	Elizabeth Bagshaw	2,394,000	69,583	239,400
	Gordon Price	2,570,000	74,698	257,000
	Helen Detwiler	3,287,000	95,538	328,700
	James MacDonald	837,000	24,328	83,700
	R.A. Riddell	1,323,000	38,453	132,300
July, 2022	Memorial	1,300,000	30,738	113,750
	Dundas District	200,000	9,459	17,500
February, 2004	Hillsdale - Phase 1	752,000	54,428	52,001
June, 2001	Queen Mary	10,895,396	849,155	762,678
	Hillsdale - Phase 2	1,133,175	88,317	79,322
October, 2001	1995 Portables Project	1,094,000	30,803	72,204
	Mary Hopkins	1,084,000	30,533	71,544
to be issued	Waterdown Site	686,000	34,300	54,880
	Energy Retrofit	3,280,000	51,028	131,200
		\$ 42,697,571	\$ 1,734,253	\$ 3,604,556
<i>Secondary</i>				
June, 2006	Orchard Park	1,163,052	33,814	116,305
	Waterdown High	4,000,000	116,250	400,000
July, 2022	Waterdown High	927,500	43,859	81,156
February, 2004	Hill Park - Phase 1	1,300,000	94,092	89,895
June, 2001	Hill Park - Phase 2	2,147,590	167,377	150,332
	Hill Park - Phase 3	1,806,647	140,804	126,464
October, 2001	Glendale - Phase 2	2,120,000	59,685	139,920
October, 2001	New Saltfleet High	11,550,000	325,156	762,300
August, 2010	Orchard Park	703,000	35,000	73,534
to be issued	Glendale - Phase 3	1,735,000	86,750	138,800
	Energy Retrofit	4,920,000	76,542	196,800
		\$ 32,372,789	\$ 1,179,329	\$ 2,275,506
		\$ 75,070,360	\$ 2,913,582	\$ 5,880,063

The Hamilton-Wentworth District School Board

1999/2000 Budget



Section 9: Transportation

June 1, 1999

The Hamilton-Wentworth District School Board
1999 / 2000 Budget
Transportation

SUMMARY	1998/1999	1999/2000	Incr./ (Decr.) over	
	Budget	Budget	98/99 Budget	
			\$	%
REMUNERATION				
Salaries & Wages	\$ 51,351	51,351	0	
Employee Benefits	9,296	10,044	748	
Travel Reimbursement	0		0	
Temporary Assistance	0		0	
TOTAL REMUNERATION	<u>60,647</u>	<u>61,395</u>	<u>748</u>	<u>1.23%</u>
CONSUMABLES				
Professional Development	0		0	
Books, Films & Software	1,200	1,000	(200)	
Supplies & Services	0	1,200	1,200	
Energy	0		0	
Repairs & Minor Renovations			0	
Computing Equipment	0		0	
Equipment			0	
Rentals	0		0	
Fees & Contractual Services	92,400	92,400	0	
Other Expense	0		0	
TOTAL CONSUMABLES	<u>93,600</u>	<u>94,600</u>	<u>1,000</u>	<u>1.07%</u>
CAPITAL				
School Renewal	0	0	0	
Debt Charges	0	0	0	
New Pupil Places	0	0	0	
TOTAL CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
TRANSPORTATION	10,203,600	10,885,422	681,822	6.68%
TOTAL EXPENDITURES	<u>\$ 10,357,847</u>	<u>11,041,417</u>	<u>683,570</u>	<u>6.60%</u>

The Hamilton-Wentworth District School

1999/2000 Budget

Transportation Summary

	<u>1998/1999</u>	<u>1999/2000</u>
Regular Home to School	\$ 6,065,931	\$ 5,660,222
Special Education Home to School	3,245,691	4,199,335
Midday, Kindergarten	158,432	83,290
Bus Tickets	280,000	384,900
Provincial Schools	130,000	190,874
Design & Technology; Family Studies; Music	44,606	54,106
General Brock	61,560	61,560
Miscellaneous		31,980
Total	<u>9,880,054</u>	<u>10,666,267</u>
Net GST	217,380	219,155
Total Transportation Budget	\$ <u><u>10,097,434</u></u>	\$ <u><u>10,885,422</u></u>

The 1999/2000 Budget has been established based on current information. At this time, Special Education is being reviewed and placement of students is in process. Final numbers and placements may have significant impact on the special education home to school budget. In addition, assessment of the impact of the elementary teachers collective agreement on bell times has not been determined. Changes to bell time will impact on routing efficiencies and the cost to provide service. It is anticipated that more information will be shared at the June 14th budget review meeting.



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